

**MURRAY CITY
DETACHED GARAGE PLAN SUBMITTAL REQUIREMENTS**

Name of Applicant _____
 Building Address or Lot # _____
 Phone No. _____ Permit Application No. _____

In order to expedite your plan review, please check your plans and application to be sure the following information has been included. When each of the following items have been checked by you, sign the bottom of the form and have the Building Department verify that all needed information is included. Submit this form with your application, plan review deposit, and 2 sets of plans for Building Department review. NOTE: APPLICATIONS FOR BUILDING PERMITS CANNOT BE ACCEPTED FOR PLAN REVIEW UNTIL THE SUBMITTAL IS COMPLETE.

COMMUNITY DEVELOPMENT APPROVAL

* ____ Approval signature from Planning and Zoning

PROJECT COMPLETION DEPOSIT

* ____ Project completion deposit of \$500.00 (refunded after final inspection approval)

***THE BUILDING PERMIT APPLICATION**

____ Contractor's name, phone number, address, and contractor's state license number for:
 ____ General contractor - attach copy of license
 ____ Electrical contractor - attach copy of license
 ____ (Mechanical or plumbing contractor if used) - attach copy of license
 ____ Type of improvement/kind of construction
 ____ Signature of owner, contractor, or authorized agent with date signed

***SITE PLAN**

____ Drawn to scale with scale indicated (1" = 20' or larger)
 ____ North arrow
 ____ Lot number and/or address
 ____ Lot dimensions all sides
 ____ Size and location of any easements or right-of-ways
 ____ Names and locations of all adjacent streets
 ____ Locations of proposed and existing structures
 ____ Setback dimensions rear and sides
 ____ Outside garage dimensions and distances between buildings on property
 ____ Relative elevations of top of foundation and lot corners
 ____ Location, type, and elevation of any retaining walls
 ____ Direction and flow of drainage

***BUILDING PLANS**

- ___ Floor plan
- ___ Complete dimensions
- ___ Garage height
- ___ Sizes and types of doors and windows
- ___ Building elevations (exterior views and finish materials)
- ___ Cross sections with materials to be used
 - ___ Footing size, depth, and reinforcement
 - ___ Foundation height, thickness, and reinforcement
 - ___ Mud sill and anchor bolts
 - ___ Wall material, stud spacing, sheathing, and exterior finish
 - ___ Solid blocking
 - ___ Roofing covering material and sheathing
- ___ Framing details--grade and species of lumber
 - ___ Rafter size and spacing and/or truss details and layout
 - ___ Size and material of all beams, headers, and columns

ELECTRICAL DETAILS

- ___ All light and receptacle locations
- ___ GFCI's indicated

NOTE: Additional information may be requested as the city proceeds with the plan review.

My signature below indicates I have carefully reviewed the submitted plans and verified that all of the items above have been included. **I understand that failure to provide any needed information at this time will delay the processing of my permit.**

* _____
Applicant's Signature Date

* _____
Building Inspection Division Date
Acceptance

IF YOU NEED ASSISTANCE FROM A Plan Reviewer, PLEASE MAKE AN APPOINTMENT SO WE CAN SPEND SOME TIME WITH YOU TO ANSWER GENERAL QUESTIONS.